

Crewpackwings Shuttle ***services***

Crewpackwings Shuttle Services



SHUTTLE SERVICE

www.crewpackwings.com

info@crewpackwings.com

SHUTTLE SERVICES

CREWPACKWINGS ON CREWPACKWINGS SHUTTLE SERVICE

- Do not yell out of the windows or in the vans.
- Do not leave trash in the vans. Check your seat and floor before you leave the van.
- Do not eat or drink in the vans.
- Do not smoke in the vans
- Respect your fellow co-workers and the drivers.
- Do not curse or use abusive language..
- Arrive on time so that the drivers can get you to your DESTINATION on time.

TO DO THEIR JOB SAFELY, please, follow these simple rules:

The shuttle service is available to escort you to your assigned location . In order for the drivers to do their job safely,

please follow this simple rules:

On-Crewpackwings Shuttle Service IMPORTANT! The driver is not responsible for lost or stolen property. Make sure that you take your belongings with you when you exit the vehicle.

Driving to CREWPACKWINGS

CREWPACKWINGS The on-Crewpackwings shuttle service operates buses from 3:00am to 12:00pm and 1:00pm to 9:00pm, seven days a week.

Our purpose is to get employees to and from their work locations, safely • and timely. Location of pick-ups for employees coming into work:

West side of Metra for employees parking in that area • Both sides of Metra for incoming trains

• Visitor Control •CREWPACKWINGS Parking Lot Plan to be at your pick-up point at least 30 minutes early to ensure that we can get you to work on time. 'Because you are late for work does not mean that a driver will stop what they are assigned to do to get you to work on time.

Others are expecting a timely pick-up as well

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When getting out of work, please board the shuttle promptly. Extra trips by drivers will not happen because someone wants to stay at their LOCATION to talk to others, smoke, or other reasons. During route service time, there can be a 20 minute or more wait for a bus. The shuttle service is not a taxi service. Drivers are given a route and instructions just as you are given directions to complete your job.

Drivers cannot deviate from their instructions so please do not ask them to. Be aware that shuttles must stop at all railroad crossings, for all troops and pedestrians, coming to yellow lights, and more.

These and others reasons may cause a bus to take longer to get to a location.

Be patient. When on the shuttle bus, riders will be expected to:

1. Show Crewpackwings ID to driver every time you board a bus, allowing the driver to see your picture, your name, and the expiration date. Have it out and ready as you near the bus so that it is not delayed.
2. 3. You are required to wear a seatbelt - it is the law. (Drivers It is a courtesy to sit toward the front of the shuttle and have your Crewpackwings ID ready for guards to view.
4. operates. Do not stand up while the bus is moving. Allow the bus to come to a complete stop before
5. standing up to leave the bus. Be respectful of the driver and other riders.
6. 7.. If using a cell phone, talk softly and keep confidential, personal information to a minimum.
8. Be aware that there is a "no tolerance" policy on the Crewpackwings)for profanity. If you disagree with a driver, do not argue with them. Report the situation to your supervisor or manager. Who will notify the Transportation Manager.
9. 10. Keep your hands to yourself. Understand that while the shuttle operator is driving the bus, their attention needs to be on the road, not on a conversation with you.

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11. 12. A driver will not speed to get you to work on time. Safety is most important! There is no eating or drinking on the bus. Please be aware that there are cameras with audio on each bus/car/vans for both yours and the driver's safety